

Padlock

Activity		Type Of Service				
		A	B	C	D	E
Last Issue Date: 04/10/2017						
1	Check condition of padlocks & associated barrel bolts/ hardware for any signs of damage or tampering.			Y		Y
2	Clean dirt and grease off the padlock.					Y
3	Lubricate lock cylinder and lock mechanism.					Y
4	Test operation of lock.					Y
5	Tighten screws, if loose.					Y
6	Record all results in the log book.			Y		Y

**Special Comments and Technical Data**

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C SERVICE 6 MONTHLY(BY SITE)  
 E SERVICE 3 YEARLY (DEFAULT)  
 E SERVICE ANNUAL (AREAS WITH HIGH CORROSION &/OR DUST/ SAND LEVELS)  
 SERVICE ACTIVITIES AND FREQUENCIES MAY VARY DEPENDING ON SITE CONDITIONS.  
 ONLY USE APPROPRIATE LUBRICANT AS RECOMMENDED BY MANUFACTURER.

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*For more information please contact the applicable Facilities Management Service Provider.*



Government of South Australia  
 Department of Planning,  
 Transport and Infrastructure

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