

General Internal & External Building Check

Activity		Type Of Service				
		A	B	C	D	E
Last Issue Date: 20/07/2017						
1	Prior to commencement of inspection check with client for any items of concern.			Y		
2	INTERNAL BUILDING INSPECTION a) Check condition of walls, doors, ceilings, floor coverings, desks, cisterns, chairs, signs, lighting, corridors, windows, lockware, door / window furniture. b) Check condition of painting and identify where repainting required. c) Check curtains, pin boards, white boards and fluro covers.			Y		
3	EXTERNAL BUILDING INSPECTION Check external fixtures and footpaths for: a) Integrity of surface or surface coating / covering. b) Staining of surfaces including from dampness. c) Cracking, damage or deterioration. d) Guttering, graffiti, fly screens and walling.			Y		
4	Check for any obvious Health and Safety issues.			Y		
5	Advise client of findings and provide recommendations.			Y		
6	Record service in log book / service sheet.			Y		

Special Comments and Technical Data

C SERVICE 3 MONTHLY FOR CLOSED SCHOOLS (DECD)
 C SERVICE 6 MONTHLY (ACTIVITIES CAN BE STAGGERED)
 ACTIVITIES AND FREQUENCIES MAY VARY DEPENDING ON SITE REQUIREMENTS.

Disclaimer -This TDS is intended to provide guidance only to support Preventative Maintenance servicing activities. All TDS users are encouraged to read and understand the full [Conditions of Use](#) provided on the final page of this document and on the DPTI website.

For more information please contact the applicable Facilities Management Service Provider.



Government of South Australia
 Department of Planning,
 Transport and Infrastructure

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